

Spring 2024
Student Handbook
Academic Affairs



DEPARTMENT OF INTERNATIONAL STUDIES
GRADUATE SCHOOL OF INTERNATIONAL STUDIES
EWHA WOMANS UNIVERSITY

Spring 2024

Student Handbook

Academic Affairs



DEPARTMENT OF INTERNATIONAL STUDIES
GRADUATE SCHOOL OF INTERNATIONAL STUDIES
E.W.H.A. WOMANS UNIVERSITY

Table of Contents

Faculty & Staff Information

I. Academic Requirements

1. Coursework Completion/Graduation Requirement
2. Coursework
3. Research Ethics (Online)
4. Track Application
5. Progress Review
6. Combined Qualification Exam
7. Comprehensive Exam
8. Foreign Language Exam
9. Thesis/Dissertation

II. Course

1. Course Registration
2. Petition related to Course Registration
3. Change of Major/Advisor
4. Minor

III. School Register

1. Registration
2. Leave of Absence
3. Dismissal
4. Re-admission/Re-authorization of Dissertation Submission Eligibility

Spring 2024 GDIS Curriculum

Faculty & Staff Information

1. Department of International Studies Full-time Faculty

	Brendan M. HOWE Professor -Dean of Ewha GSIS -Ph.D. Trinity College, University of Dublin -E-mail: howeb@ewha.ac.kr -Office: IEB #908		Youngjeen CHO Professor -Associate Dean of Ewha GSIS/Department Chair -IT Major Director -S.J.D. Harvard Law School -E-mail: ycho@ewha.ac.kr -Office: IEB #806
	Eun Mee KIM Professor -President of Ewha -Former Dean of Ewha GSIS -Ph.D. Brown University -E-mail: emkim@ewha.ac.kr -Office: IEB #1008		Kadir AYHAN Associate Professor -Ph.D. Director -Ph.D. Seoul National University -E-mail: ayhan@ewha.ac.kr -Office: IEB #1201-1
	Kisuk CHO Professor -Former Blue House Secretary for Public Relations -Ph.D. Indiana University -E-mail: choks@ewha.ac.kr -Office: IEB #1006		Hannah JUN Associate Professor -Ph.D. Ewha Womans University -E-mail: hannahjun@ewha.ac.kr -Office: IEB #906
	Jaehyun JUNG Assistant Professor -Ph.D. Columbia University -E-mail: jjung6@ewha.ac.kr -Office: IEB 1201-2		Thomas KALINOWSKI Professor -Ph.D. Freie Universitaet Berlin -E-mail: tkalinowski@ewha.ac.kr -Office: IEB #809
	Young Sook NAM Professor -DC Major Director -Former ROK Ambassador to Norway -Ph.D. Stanford University -E-mail: ysnam@ewha.ac.kr -Office: IEB #805		Jennifer S. OH Associate Professor -IR Major Director -Ph.D. Princeton University -E-mail: jenn.oh@ewha.ac.kr -Office: IEB #808

	Jinhwan OH Professor -Ph.D. Cornell University -E-mail: joh@ewha.ac.kr -Office: IEB #1004		Lynn Insoo PYUN Associate Professor -IB Major Director -Ph.D. Massachusetts Institute of Technology(MIT) -E-mail: pyun@ewha.ac.kr -Office: IEB #1008
	Heather WILLOUGHBY Professor -Ph.D. Columbia University -E-mail: wiloughby@ewha.ac.kr -Office: IEB #907		

2. Department of International Studies Part-time Faculty

	Jang Hee YOO Professor Emeritus -Chairman, BBB Korea -Former Executive Vice-President of Ewha Womans University -Ph.D. Texas A&M University -E-mail: JHY@ewha.ac.kr		Byung-il CHOI Professor Emeritus -Former Dean of Ewha GSIS -Ph.D. Yale University -E-mail: byc@ewha.ac.kr
	Inpyo LEE Professor Emeritus -Former Dean of Ewha GSIS -Ph.D. Yale University -E-mail: leeinpyo@ewha.ac.kr		Hae Lim CHO Professor for Special Appointment -Director of Ewha-KOICA Program -Ph.D. Ewha Womans University -E-mail: haelim.cho@ewha.ac.kr -Office: IEB #1101-2
	Hwajung KIM Research Professor -Ph.D. Ewha Womans University -E-mail: hwajungkim@ewha.ac.kr		Hyekyung KIM Invited Professor -M.P.A. Harvard University Public Administration -E-mail: gcskim@ewha.ac.kr
	Biya HAN Invited Professor -Ph.D. Ewha Womans University -E-mail: hanbiya24@ewha.ac.kr		Suyoun JANG Invited Professor -Ph.D. Ewha Womans University -E-mail: suyounjang@ewha.ac.kr
	Youngook JANG Adjunct Professor -Ph.D. London School of Economics and Political Science -E-mail: yojang@ewha.ac.kr		Jie-Ae SOHN Invited Professor -M.A. Yonsei University -E-mail: jieaesohn@ewha.ac.kr

3. GSIS Staff Contact Information

1) GSIS Office

Soyoung Kwon Administrative Staff GSIS Office -GSIS Overall Management -Faculty Affairs, Curriculum, and HQ Relations GSIS Finance & Budget, Scholarships -E-mail: gsis97@ewha.ac.kr -Office: 3277-3650 (IEB #1102)	Minyoung Shin Administrative Staff GSIS Office -Planning and Management of Admissions (Regular/Rolling/GKS admissions) -GSIS Student Affairs -E-mail: gsis97@ewha.ac.kr -Office: 3277-3652 (IEB #1102)
Rachel Law Administrative Staff GSIS Office -Global Career Management Center (GCMC) -Special Programs (Ewha-Harvard Summer School Program, KIEP-GPAS) -VISA -Official Events & GSIS Promotion -E-mail: gcmc@ewha.ac.kr -Office: 3277-3651 (IEB #1102)	Gayoung Lee Ewha-KOICA Program Staff Ewha-KOICA Office -Ewha-KOICA Program Management -Ewha-KOICA Student Affairs (Admission, Orientation, Curriculum, Field Trip Planning, Scholarships, Student Counseling, Commencement) -E-mail: ewhakoica@ewha.ac.kr -Office: 3277-3655 (IEB #1101)
Sangmi Kim Administrative Staff GDKS Office -Dept. Korean Studies -Korean Language Course -E-mail: korea@ewha.ac.kr koreange@ewha.ac.kr -Office: 3277-2106 (IEB #1102)	

2) Department of International Studies (GDIS) Office

GDIS Department Assistants Administrative Assistants of Dept. International Studies GDIS Office -GDIS General Inquiries, Student Affairs, Coordination of Course Registration, Thesis -E-mail: gdis@ewha.ac.kr -Office: 3277-6613 (IEB #1102)

I. Academic Requirements

1. Coursework Completion/Graduation Requirement

	Classification	Master's	Doctoral	M-D Combined
Requirement for Coursework Completion	Semester	Regular 4 semesters	Regular 4 semesters	Regular 8 semesters (Term of coursework of combined program can be shortened by 2 semesters)
	Credits	38 credits (Required credits for graduation: 41 credits)	36 credits (Progress Review required in 3 rd semester)	60 credits (Progress Review required in 5 th semester) - Master's coursework completion: Enrolled 4 semesters or above, achieved 38 credits including required courses, CGPA 3.0/4.3 or above - PhD coursework completion: Enrolled 8 semesters, achieved 60 credits or above including required courses, CGPA 3.0/4.3 or above
	CGPA	3.0/4.3 or above - If majoring in a minor, required credits for the minor must be completed		
Requirement for Graduation	Period of degree acquisition	Thesis Track: Within 7 years of initial entrance 3-credit Track: Within 2 years of the completion of the coursework	Within 11 years of initial entrance	Within 13 years of initial entrance
	Research Ethics	All thesis-writing students should take online Research Ethics courses before completing their Comprehensive Exam (not applicable for Master's 3-credit track)		
	Thesis/ Dissertation qualification exam	Foreign Language Exam, Comprehensive Exam(Evaluation)	Foreign Language Exam, Comprehensive Exam	Foreign Language Exam, Combined program Qualification Exam, Comprehensive Exam
	Thesis/ Dissertation	Thesis Track: Take Thesis Seminar (Z0001) & pass Thesis Screening - Student must have completed the Research Ethics & passed the Comprehensive Exam to register for the Thesis Seminar (Z0001)	Take Dissertation Research I&II(Z0002, Z0003) and pass Dissertation screening - Students who have completed the Research Ethics and are in the semester when they can apply for comprehensive exam can register for the Dissertation Research I (Z0002) course. After	Take Dissertation Research I&II(Z0002, Z0003) and pass Dissertation screening - Student must have completed the Research Ethics & passed the Comprehensive Exam to register for the Dissertation Research I (Z0002) in the following semester.

		in the following semester. - Master's program students need to register Thesis Seminar at least 1 semesters or more • 3-Credit Track: Take additional 3 credits	completing all the above requirements, students can take Dissertation Research II (Z0003) - Doctoral program students need to register Dissertation Research at least 2 semesters or more	- Combined program students need to register for Dissertation Research at least 2 semesters or more
	Others		Publication: Students who were admitted in 2014 academic year need to publish at least 1 academic paper before Graduation (one or more academic article(s) published in an academic journal recognized by the Department as the first author or a corresponding author, or co-lead author before dissertation submission)	

2. Coursework

1) Master's

Master's	Classification	Courses	Credit
Required	Required Courses	IS202 Quantitative Analysis (IT/IB) IS203 Research Methods and Fieldwork (DC/IR)	3
	Professional Training Courses	IS300/301 Distinguished Global Lecture Series I/II (Two semesters: 1 credit/semester)	2
		IS319 Academic Skills	3
	Concentration Requirement	IS401 International Economies: Theory and Practice (IT) IS404 International Business: Theory and Practice (IB) IS410 Development Cooperation: Theory and Practice (DC) IS408 International Relations: Theory and Practice (IR)	3 (B0 or above)
	Concentration Electives	Select minimum 4 courses from your major	12
	Breadth Requirement	Take at least 2 courses from outside of your own major Concentration Requirement or Concentration Electives (i.e. Concentration Requirement or Concentration Electives from other majors, Certificate Program courses that are not listed in your majors)	6
	Thesis	Z0001 Thesis Research (For Thesis Track) 3 additional credit (For 3-Credit Track)	3
Optional	Certificate Program	Minimum 9 credits required for each field to receive the certificate	
	Internship	IS302, IS801 ~ IS806	
	Research	R0001 Independent Study	
	Language	IS751 Language I / IS752 Language II *Some courses are P/F - please check in advance *Courses to be taken in partner institutions in languages other than native language or English. Two levels of one language or two different languages can be taken for credit	
Total Credits for Graduation		41 credits	

2) Doctoral

Doctoral	Classification	Courses	Credit
Required	Required Courses	IS901 Seminar in International Studies	3
		IS902 Advanced Statistical Analysis	3
	Concentration Electives	Select minimum 6 courses from your major	18
	Dissertation Seminar	Z0002 Dissertation Research I	0 (S/U)
		Z0003 Dissertation Research II	0 (P/I)
Optional	Certificate Program	Minimum 9 credits required for each field to receive the certificate	
	Internship	IS801 ~ IS806	
	Research	R0001 Independent Study	
Total Credits for Graduation		36 credits	

3) M-D Combined

Combined	Classification	Courses	Credit
Required	Required Courses	IS202 Quantitative Analysis (IT/IB)	3
		IS203 Research Methods and Fieldwork (DC/IR)	
		IS901 Seminar in International Studies	3
		IS902 Advanced Statistical Analysis	3
	Professional Training Courses	IS300/301 Distinguished Global Lecture Series I/II (Two semesters: 1 credit/semester)	2
		IS319 Academic Skills	3
	Concentration Requirement	IS401 International Economies: Theory and Practice (IT) IS404 International Business: Theory and Practice (IB) IS410 Development Cooperation: Theory and Practice (DC) IS408 International Relations: Theory and Practice (IR)	3 (B0 or above)
	Concentration Electives	Select minimum 4 courses from your major among Master's courses	12
		Select minimum 5 courses from your major among PhD courses	15
	Breadth Requirement	Take at least 2 courses from outside of your own major Concentration Requirement or Concentration Electives (i.e. Concentration Requirement & Electives from other majors, Certificate Program courses that are not listed in your own majors)	6
	Dissertation Seminar	Z0002 Dissertation Research	0 (S/U)
		Z0003 Dissertation Research	0 (P/I)
Optional	Certificate Program	Minimum 9 credits required for each field to receive the certificate	
	Internship	IS302, IS801 ~ IS806	
	Research	R0001 Independent Study (3 credits per semester, up to 6 credits in total)	
	Languages	IS751 Language I IS752 Language II *Some courses are P/F - please check in advance *Courses to be taken in partner institutions in languages other than native language or English. Two levels of one language or two different languages can be taken for credit	
Total Credits for Graduation		60 credits	

3. Research Ethics (Online) (Master's/Doctoral/Combined)

- Starting from incoming students of 2014, all thesis writing students should take Research Ethics courses (online) before completing their comprehensive examination.

	Required	Optional
Research Ethics Courses	①학위논문작성과 연구윤리:연구부정행위 (Preventing Research Misconduct) ②연구윤리핵심가이드 (Essential Guide to Research Ethics)	연구노트, 인간대상연구와 연구대상자 보호, 인체유래물연구, 생명윤리위원회 (IRB)와 연구에 대한 심의, 동물실험과 실험대상 동물보호, 시체이용연구윤리 준수와 기증자 유족 존중, 인간대상연구 실제 사례와 문제 발생에 대한 대응
Registration Period	- During the regular semester (Spring semester: March-May, Fall semester: September-November). ※ Please refer to the detailed schedule provided in each semester's notice - If taken during vacation, the grade will be applied only after enrollment in the following semester as full-time registration student (regular semester).	
How to Register	Login to Ewha Cyber Campus (https://cyber.ewha.ac.kr/) → Non-curriculum → Click the course title → Wait for the approval from Graduate Research Support Center → Approval from Graduate Research Support Center (Takes around 1-2 days) → Complete the courses (grade will be applied at the end of the regular semester)	

4. Thesis/3-credit Track Application (Master's)

- 1) **Eligibility:** Master's students in 3rd semester
- 2) **How to apply:** Submit the [GSIS 7-1-1-B] application form within the designated application period announced from Dept. International Studies at the end of the semester
- 3) **How to change:** Submit the [GSIS 7-1-1-B] application form within the course withdrawal period (End of March/September) of fourth semester.
 - ※ Changing track is available only once during the above period, and may need to withdraw from courses or register for an additional semester accordingly.
 - ※ Note: Once registered, students will receive 'F' when they do not submit the thesis by the given date. (Withdrawal is not allowed for the Thesis seminar.)

5. Progress Review (Doctoral/Combined)

- ❑ The committee decides whether the student will be able to continue with the doctoral program based on the student's academic progress and achievement. Advice on the student's future research and study plan will be provided.
- ❑ The Progress Review Committee (composed of 2 professors, including 1 academic advisor) selected by the department chair evaluates the overall academic progress of the student and decides whether the student can continue the doctoral program or not following the student's 2nd regular semester (Combined 4th regular semester)
- ❑ In principle, the committee is held within the first month of the 3rd semester(PhD)/ 5th semester(Combined). However, it can be postponed upon the decision of the academic advisor. The student may continue her doctoral program upon successful evaluation from the Progress Review.
- ❑ Details:
 - ① **Composition of the Progress Review Committee:** The department chair selects 2 committee members based on the student's request and nominates a chair for the committee (the student's academic advisor is included in the committee but cannot be the chair).
 - ※ Form : [GSIS 6-1] Request Form for Ph.D. Progress Review Committee Composition (For advisor)
 - ② **Schedule:** The department chair will form the committee and inform the student of the date and venue of the Progress Review.
 - ③ **Progress Review Result:** The decision by the Review Committee is made on a P/NP basis by unanimous vote and their decision is submitted in writing to the department chair.
 - ※ Form : [GSIS 6-2] Evaluation Form for Ph.D. Progress Review (for committee)
 - ④ **Final notification:** The department chair will notify the student of the Review Committee's decision.

6. Combined Qualification Exam (Combined)

- 1) **Eligibility:** **Combined** students who have enrolled in 3 semesters or more and earned 38 credits that are required for Master's coursework completion can apply for the qualification exam. (Combined program students should pass the qualification exam within 4 semesters after admitted to Ewha.)
- 2) **Application Period:** Submit the [GSIS 7-1-3] application form within the designated

application period announced from Dept. International Studies at the end of the semester

※ Form : [GSIS 7-1-3] Application for Combined Program Qualification Exam Screening

3) Subjects for examination:

- Exam subjects cover 3 fields. Students need to choose 3 courses among functional concentration requirement courses and functional concentration electives and list those 3 courses if the grade of each course is B0 or higher.
- If a student does not pass the combined program qualification exam by the 4th semester and wishes to graduate with a Master's degree, the Master's degree will be conferred if she fulfills all requirements.

7. Comprehensive Exam (Master's/Doctoral/Combined)

☐ Comprehensive Exam Information

	Master's	Doctoral/ M-D combined
Eligibility	• Student who has registered more than 3 semesters and achieved or expects to achieve more than 35 credits valid for graduation can apply. • Passing Requirements: To pass, the student must get B0 or higher grades for at least 3 courses from her concentration requirements and concentration electives	• Doctoral student who has been registered for more than 3 semesters (Combined: 6 semesters) and received or is expected to receive 36 credits (Combined: 60 credits) or more NOTE: Credits should be valid for coursework completion. ※ Form : [GSIS 7-2] Application for Comprehensive Exam Screening for Doctoral Program
Application Period		• Spring: late March • Fall: late September
Exam Period		• Spring Semester: May • Fall Semester: November
Subjects	• Registration: To register, fill out and submit the [GSIS 7-1-1-A] application form within the designated application period announced from Dept. International Studies at the end of the semester	• Total 3 courses - 1 course: Required Course from students' major - 1 course: Concentration Electives from students' major - 1 course: any concentration elective course from students' major or from other majors in Dept. International Studies (excluding Certificate Program courses)
Method		• For each comprehensive exam relating to each of the three courses, a student must choose to answer any two out of the three questions listed. Thus, in total, a student will answer six comprehensive exam questions

□ NOTE

1) Master's

- Comprehensive Evaluation (Previously Comprehensive Exam) is mandatory for all students to pass whether they write a thesis or not.
- Students will be allowed to take Thesis Seminar course only after the semester when they have passed the comprehensive evaluation.
(To write a thesis in her 4th semester, a student must have taken a total of 35 credits by her 3rd semester and applied for the Comprehensive Evaluation (Previously Comprehensive Exam))
- Students in 3-credit track are also required to apply for the evaluation within the semester when they are opt to graduate.
- If a student does not fulfill the evaluation after coursework completion, she may be required to register as research-based registration student for more semester(s) to pass the exam.

2) Doctoral

- Students should discuss which courses will be examined with their dissertation advisor and apply for such fields to the department office.
- The screening committee will evaluate exams up to 1 subject per student (3 faculties for 3 subjects).
- Required course for each major: The paper for this course will test foundational knowledge within the major.

Major	Required Course
International Trade	IS401 International Economics: Theory and Practice
International Business	IS404 International Business: Theory and Practice
Development Cooperation	IS410 Development Cooperation: Theory and Practice
International Relations	IS408 International Relations: Theory and Practice

- BUT, the courses that Professor and Department Chair regard as not suitable for Comprehensive exam purposes cannot be selected as Comprehensive exam courses.
※ e.g. IS709 Writing and Publishing a Journal Article is not theory-based but skill-based course and so it cannot be selected as a Comprehensive exam course.

(1) Exam Format

- The comprehensive exam is a written test based on lectures and coursework. The exam questions will be provided by members of the Screening Committee.

- The exam will be conducted in-class. 2 hours are given for each subject and 1 or maximum 2 subjects will be covered in one day (effective from Spring 2023/ Decided from the GDIS Faculty Meeting on 2023.4.)

(2) Grading for Exam

- The comprehensive exam will be scored with 3 grades: "Distinguished Pass", "Pass", or "Fail".
- Absence is considered to be "Fail": In exceptional cases based on Ewha University Academic Affairs Regulation Article 5 Clause 2 (Request for Absence of Exam), the Department Chair can designate an alternative exam date.

(3) Re-examination

- Re-examination is offered only once to students who have previously failed the comprehensive exam and it will be allowed only for non-pass subjects. The schedule for re-examination will be determined by the department chair.

(4) In Case of Missing Required Credits

- If a student does not earn the required number of credits after passing the comprehensive exam, then the student shall be considered as not have taken the exam. However, combined students can only take Dissertation Seminar I (Z0002) only on following semester after passing the comprehensive exam.

- ※ Form: [GSIS 7-4] Evaluation Form for Ph.D. Comprehensive Exam (For professors)
- ※ After the coursework completion, PhD students can proceed comprehensive exam by registering as 'Research-based registration' or can proceed Z0002 along with comprehensive exam by registering as 'Thesis-based registration'.
- ※ After the coursework completion, Combined students can proceed comprehensive exam by registering as 'Research-based registration' only, and will be allowed to take Z0002 course in the following semester after they pass the exam.

8. Foreign Language Exam (Master's/Doctoral/Combined)

1) Minimum Criteria

Test	TOEFL (iBT)	TOEIC	TEPS	IELTS
Minimum score (Score must be higher than)	100	900	478	7.0

※ TOEFL(iBT): Submit the score report in hard copies & request online 'institutional score reporting' (recipient: Ewha Womans University, Graduate School of International Studies, institution code: D673)

2) Submission Period

- Submit the valid Original copy of the English Proficiency Test result within the designated application period announced from Dept. International Studies at the end of the semester
- Students only who have registered can submit the test result.
- Students must submit before/during the semester when they are opt to write the thesis/dissertation. If not submitted with an acceptable score, thesis/dissertation submission can be cancelled. (Before a student can apply for dissertation screening, the original copy of an English Proficiency Test result that is valid should be submitted during the designated period of the semester.)

3) Exemption

- Students whose nationality is of a country where English is the native language can submit Form [GSIS 8-1] with a copy of passport in lieu of submitting the official English proficiency test score to the department office within the designated submission period

9. Thesis/Dissertation (Master's/Doctoral/Combined)

1) Application for Dissertation Advisor

- ① Period: Within 15 days from the start of Thesis seminar/Dissertation Research semester
- ② Qualification:
 - Ewha Full-time Faculty (Assistant Professor, Associate Professor and Professor) who have published more than 2 research papers in International Journals or journals acknowledged by the Korea Research Foundation during the last 3 years, or faculty who have an equivalent research record.
 - Full-time faculty who can advise students- at least 4 semesters for master's students and 6 semesters for doctoral/combined program students - before retirement.
 - Despite the above regulations, if the Dean requests and President approves, anyone who has qualified for a doctoral dissertation advisor can be appointed as doctoral dissertation advisor (Please consult with department office in advance).
 - Two faculty members may be co-dissertation advisors if both faculty members are on-campus. This requires a special application process.
 - In principle, each faculty member can accept 5 Master's students and 3 Doctoral students as thesis/dissertation advisees every semester. This limit is on new advisees and does not dictate the total number of students a professor may advise at one time (Graduate School regulations article 22).
- ③ Procedures:
 - Form Submission: Students should discuss their dissertation topic and the candidate/s they are considering to be their dissertation advisor with their academic advisor, and then submit this information to the department office.
 - ※ Form : [GSIS 9-1] Application Form for Thesis, Dissertation Advisor Appointment
 - The department chair and the student's academic advisor will consult with each other and consider the student's request, then render a decision as to who shall be the student's dissertation advisor. The GSIS Office will input the name of the dissertation advisor into the computer system.
 - ※ Form: [GSIS 3-5] Application Form for Change of Academic or Thesis/Dissertation Advisor

2) [Master's] Procedure of taking Thesis Seminar I (Z0001)

- ① Requirements: Students can register for Z0001 Thesis Seminar course in the following semester after the successful passing of their Comprehensive Evaluation (Previously Comprehensive Exam).
- ② Process: Students must follow the timeline set by the International Studies Department

(e.g. submission of documents & proposals, payment of thesis screening fee, submission of the final thesis, etc.)

- ③ **Thesis Evaluation Committee:** consists of 3 faculty members including the thesis advisor

3) [PhD/Combined] Procedure of taking Dissertation Research I (Z0002)

① Composition of Dissertation Advisory Committee

- From the first day of Dissertation Research I> course, the student and the dissertation advisor should choose the faculty to serve on the Dissertation Advisory Committee and then get approval from the department chair no later than 1 month prior to the dissertation proposal presentation day.
- The Dissertation Advisory Committee shall consist of 3 members including the student's dissertation advisor (chair of the committee). One member can be selected from outside of the department (either on or off campus).

※ Form : [GSIS 9-2] Request Form for Doctoral Dissertation Advisory Committee Composition

② Dissertation Proposal Screening

- Students who passed the comprehensive exam can take Dissertation Research I (Z0002) in the following semester.
- Students who are assigned a Dissertation Advisory Committee, should submit a dissertation proposal.
- The Dissertation Advisory Committee will screen the dissertation proposal, and thereafter, render a decision.
- The student's dissertation advisor may allow the student to begin writing her research plan prior to her dissertation proposal. The student's research plan should include the topic, objective, method, bibliography, and an outline of her research timetable.
- The student's dissertation proposal should include a title, topic, method, table of contents, framework or hypotheses, theoretical background, bibliography, and progress of the study.
- Submission period: Students must submit their dissertation proposal within the designated period that are announced in the semester. Dissertation proposals that receive a "Non-pass" at this point are not permitted to continue on to the dissertation screening process.
- Dissertation proposal screening and result notification: The schedule for the dissertation proposal screening will be announced. When the student passes her dissertation proposal screening by a unanimous vote from the 3 members of her Dissertation Advisory Committee, the student may take <Dissertation Research II> the following semester after earning an "S (Successful)" from <the Dissertation Research I> course.

4) [PhD/M-D Combined] Procedure of taking Dissertation Research II (Z0003)

(1) Dissertation screening: 1st screening (students who were admitted on and after 2017 academic year)

① Period: 3 months prior to dissertation final evaluation

② Procedure:

- The composition of the Dissertation Screening Committee (should be completed by 1 month prior to 1st dissertation screening): 5 members (3 members of the Dissertation Advisory Committee + 2 screening members). Up to 3 members can be selected from outside of campus, and at least one member should be selected from another University.

※ (Off-campus committee member means a person off-campus who has expertise in the field, and excludes Ewha full-time faculty, invited professor, visiting professor, special-appointed professors, professor emeritus and off-campus dissertation advisor).

- The department chair selects the chair of the committee from among the committee members (excluding the dissertation advisor). Screening Committee should be approved by GSIS Dean before Dissertation Screening. After dissertation screening begins, screening committee member cannot be changed without any unavoidable circumstance.

※ Form : [GSIS 9-10] Request Form for Doctoral Dissertation Screening Committee Composition

③ Submission Date to Committee: Submit dissertation (for screening) to committee members 2 weeks in advance to the screening

④ Structure of Dissertation Screening: The Dissertation Screening Committee will decide the structure of the dissertation screening (i.e., written or oral presentation).

⑤ Screening result: General dissertation guidance will be provided in addition to details relating to the dissertation screening period.

※ Form: [GSIS 9-11] Evaluation for Doctoral Dissertation Final Screening

[GSIS 9-12] Evaluation Report for Doctoral Dissertation Final Screening

(2) Dissertation Screening: Final Screening

(※Payment of dissertation screening fees is required.)

① Period: During the semester when a student is registered for Z0003 Dissertation Research II, and have already completed the 1st screening.

② Number of Screening: At least one presentation is mandatory. Students may be given another opportunity to defend their doctoral dissertation following the decision from the Dissertation Screening Committee, if needed.

③ Procedure

- Submission: Students should submit the dissertation for screening to the committee members 2 weeks in advance.
 - Screening: dissertation screening and oral presentation should be conducted one time each while oral presentations will be conducted for the final dissertation screening.
 - Evaluation: A "pass" will be given based on a decision made by 4 out of 5 committee members. Final results should be submitted to the department chair before the graduation screening period (June 30 of the spring semester and December 31 of fall semester). The department Chair receives the results of the Dissertation Screening Committee and thereafter, reports the final result to the Dean of GSIS.
- ※ Form : [GSIS 9-11] Evaluation for Doctoral Dissertation Final Screening
[GSIS 9-12] Evaluation Report for Doctoral Dissertation Final Screening

5) [Master's/PhD/Combined] Dissertation Final Submission

(1) Submission

- ① Deadline: Hard-cover copies of dissertations should be submitted within the designated period (early July for the spring semester and early January for fall semester) and shall include signatures of all Dissertation Screening Committee members.
- ② Required documents:
 - 3 hard copies of the Thesis/Dissertation (including signatures from each committee members)
 - 1 copy of cover page
 - Author permission Agreement Form
 - Online Submission Confirmation Form

(2) Dissertation style sheets

- The dissertation should be written in English and the abstracts should be attached in Korean. The title page and dissertation format should conform to the "Ewha Woman's University Dissertation Style Sheets". However, the text and citation may follow well-known citation and style sheets of the dissertation's topical field. The official citation style for the Department of International Studies is ASA style (May 2011, Dept. of International Studies faculty meeting)

(3) Mandatory Requirement for PhD/Combined students only

- ① Publishment Requirements:
 - Doctoral students should have one or more academic article(s) published in an academic journal recognized by the Department as the first author or a corresponding author before dissertation submission. For the case of corresponding author, the status

should be included in the paper. Supporting documents should be submitted for dissertation submission (Applied to students who were admitted on and after 2014 academic year).

Academic Journal recognized by the Department	International or national-wide academic journal, including (S)SCI, SCOPUS, NRF listed or recognized journal. * NRF recognized journal indicates (1) KCI listed or (2) Candidate journal for KCI listing
Supporting documents	Acceptance Letter or online publication. If not published afterwards, doctoral degree may be cancelled.

② Dissertation Announcement

- One should officially announced as directed by the Minister of Education within a year from the graduation date unless the minister admits that announcement is not appropriate.

(4) Institutional Review Board (IRB) Pre-approval check (if applied)

- Pre-approval from IRB is NOT a GSIS graduation requirement mandatory for students who write thesis/dissertation. Therefore, if students plan to process it based on their needs, discuss it in advance with the relevant departments & institutions by referring below.
- Applied to: Human Subject Thesis intended to be on academic journal that includes data based on interview, survey, interaction by gathering normal people (Some academic journals can require IRB approval number but it depends on each academic journal policy but approval after finishing the thesis plan is impossible and so please check in advance)
- Process : EWHA RECOS(<https://rc.ewha.ac.kr>) - Payment - Administrative review - Full board review - Full board determination - Result notification
- Inquiry: Center for Research Compliance (Web: <http://my.ewha.ac.kr/ethics/> Email: irb@ewha.ac.kr), Academic Journal, Thesis/Dissertation advisor
- NOTE: IRB is NOT a graduation requirement mandatory for students who write thesis/dissertation. However, as some academic journals may require IRB approval number (which will differ by each Academic Journals), students should check the academic journal's regulation and policy first when they are opt to submit their thesis/dissertation to those Academic Journals. As IRB is only allowed for the pre-approval, it will be not eligible to apply for IRB after starting to write the thesis. Therefore, when students plan to publish their paper, make sure to check in advance if they require IRB approval number or not with relevant institutions - IRB center (irb@ewha.ac.kr) and academic journals, etc.

II. Course

1. Course Registration

1) **Period:**

- Mid-Feb (Spring Semester) / Mid-August (Fall semester)

(Modification Period: Early March / Early September)

2) **Website:** <https://sugang.ewha.ac.kr/>

3) **Available Credits:** maximum 12 credits per semester (Master's & Combined students can take 3 credits additionally when registering for the PTC courses - For detailed information, please refer to the course registration announcement in each semester)

* For PhD program students who graduated Master's program in Ewha GSIS, re-taking the courses that have taken during their Master's degree program is not allowed

4) **Withdrawal Period:** Late March(Spring semester) / Late September(Fall semester)

*Note: Z0001~Z0003 courses are not allowed for the withdrawal.

5) **Re-taking courses:** It is allowed to re-take the courses, but both the grades of the previous and the repeated course will be calculated into GPA, and the credits will be only counted once during the graduation review.

2. Petitions related to course registration (Optional)

Classification	Details	Application Period
[4-2] Credit Exchange	- Registration for the courses from other Universities' GSISs that are in contract with Ewha GSIS - Maximum 6 credits per semester (GPA included) - It will be entered on Eureka after the course modification period and will be counted as the credits for graduation only when it is approved from the department by submitting the form during the designated period announced in the course registration announcement. - For credit exchange of exchange program, please refer to the announcement on GSIS website as it differs by the institution.	- Within the application period announced in the Course Registration Announcement
[4-3] Credit Acknowledgment	- Registration for the courses from other Graduate Schools in Ewha/ Senior Courses from undergraduate program at Ewha (Only applicable for Master's program students)/ Courses from other department in GSIS (Dept. Korean Studies) - Maximum 6 credits per semester (GPA included) - It will be counted as the credits for graduation only when it is approved from the department by submitting the form during the designated period announced in the course registration announcement.	- In total of [4-2] & [4-3]: Maximum 12 credits for Master's, maximum 18 credits for PhD will be counted for graduation credits.

[4-5] Credit Transfer	Up to 9 credits (grades above B-) from other graduate schools (same degree program only) earned prior to Ewha GSIS entrance can be transferred (Not included in Ewha GSIS GPA)	Within the first semester
[4-8] Independent Study	- If participating in a research project registered in the Office of Research in Ewha (Prior consultation with GDIS faculty in your interested research area is mandatory), submit the application form to receive approval from the department and register for the 'R0001 Independent Study' course. - Up to 3 credits per semester are allowed, and up to 6 credits (master's)/12 credits (doctoral) are available for credits required for the coursework completion	Within the application period announced in the Course Registration Announcement
[4-9] Application for PhD only courses	- For Master's program students to take Ph.D. courses, they need to receive pre-approval from the professor of the course and submit the form within the designated period during the course registration period to receive it as the graduation credits. - Upto 9 credits will be accepted as the graduation credits (not credits for major) (GPA included)	Within the application period announced in the Course Registration Announcement & GCMC
[13-1], [13-2], [13-3] Internship	- To receive credit for the internship, submission of proposal to the GCMC office prior to the Internship for pre-approval is required, and up to 10 credits will be accepted as credits for graduation - Inquiry: GCMC (02-3277-3651, gcmc@ewha.ac.kr)	Within the application period announced in the Course Registration Announcement & GCMC

[NOTE]

- Half of the credits required for the graduation are mandatory to be taken from Dept. Intl' studies in Ewha GSIS. (Master's:21 credits, Doctoral:18 credits)
- In principle, all the courses above will be considered as '**Case A (Graduation Credits (not major credits))**' when approved from the Dept. International Studies.

3. Change of Major/Advisor

1) Change of Major

- Students in their 1st to 3rd semesters can change their majors once within the Department of International Studies.
- Submission of the application form [GSIS 3-1] within the designated period announced in the course registration announcement is required (first week of March/September)

2) Change of Advisor

- Decision of the Advisor: Academic advisor is decided in the beginning of the first semester, and for Thesis/Dissertation Advisor, student can discuss with the professors in their research interest in advance and submit the [GSIS 9-1] form within 2 weeks of the beginning of the semester registered for Thesis seminar/Dissertation Research

- How to change: Students must discuss with both current advisor and desired advisor in advance and submit the application form [GSIS 3-5] with their signatures and submit it within the designated period announced in the course registration announcement (within 2 weeks of the beginning of the semester).

4. Minor

- 1) **Definition:** Ewha GSIS current students who are enrolled can take one concentration as minor from their own or from the other department in GSIS. (Submission of the application form within the designated period in the beginning of the semester is required.)
- 2) **Eligibilities:**
 - GSIS students who are enrolled in their 1st semester or above with 'Regular Registration'
 - CGPA 3.0 or above
- 3) **Others:**
 - Total 12 credits required from the selected minor
(3 credits from Concentration Requirement + 9 credits from Concentration Electives)
 - Coursework completed students cannot apply for the minor
 - Students can apply for comprehensive exam only after fulfilling the required credits of both their own major and minor
 - If taking minors, completion of coursework can only be approved when the required credits of minor are fulfilled as well as the credits of majors. Students can apply for comprehensive exam only after fulfilling the required credits of their own major including minor required credits. All the required credits of minor need to be fulfilled as current students before completing the coursework of your major.

III. School Register

1. Registration

Classification	Definition
Regular Registration	Registration required in regular semesters for coursework or thesis seminar ※ If not enrolled or take a leave of absence during the designated period, expulsion will be conducted based on school regulation
Thesis-based Registration	Registration required for taking 'Thesis Seminar/Dissertation Research' course for thesis/dissertation supervision or thesis/dissertation screening after completion of coursework ※ After completion of coursework, registration is not mandatory, and it will be only required for thesis/dissertation supervision or thesis/dissertation screening. ※ Thesis Seminar/Dissertation Research courses will be automatically registered after the Thesis-based registration. ※ Once students received dissertation screening, they cannot cancel thesis-based registration during the rest of the semester.
Course-based Registration	- Registration required for students who has not fulfilled the required credits for coursework completion within their regular semesters. - Registration required for Master's students in 3-credit track to take additional 3 credits required for the graduation after the coursework completion ※ 1-3 credits: half of tuition / 4 credits or more: Full tuition
Research-based Registration	Registration required to apply for the comprehensive exam or to submit the Foreign Language Exam score, or to use the school facility after the coursework completion.

2. Leave of Absence

1) General Leave of Absence

☐ Available maximum semesters for Leave of Absence

Master's	Doctoral	M-D Combined
2 semesters	4 semesters	6 semesters

☐ Application Period (Refer to the announcement every semester for more information)

	Spring Semester	Fall Semester
Before the semester begins	Mid-December of the previous year - End of February	Mid-June - End of August
After the semester begins	March - May	September - November

- ※ NOTE: Application is valid for only one semester, and student will be expelled when they do not apply for another 'Leave of Absence' or 'Return from Leave' during the designated period.
- ※ Available amount of refund will be differ by the submission date of the application form to GSIS office (Refer to the announcement on website for detailed information.)

□ Application Procedures:

- Complete Online Application* → Print out application form → Receive confirmation signatures from Academic Advisor & Department Chair → Submit it to GSIS office (IEB 1102)

*Online Application Menu:

Ewha Portal Website → Eureka → Academic affairs → School registry → Leave of absence request

2) Special Leave of Absence (Pregnancy/maternity leave)

- Available up to 2 extra semesters (Additional proof required - Please refer to the announcement for detailed information)

3. Dismissal

Classification	Definition
Failure to return from absence	Failure to return from absence without sufficient cause within the designated period or failure to return after the expiration of the available leave of absence period *Available leave of absence period: Master's - 2 semesters / Doctoral - 4 semesters / Combined - 6 semesters
Failure to register	Failure to pay tuition or other costs within the fixed deadline
Academic Probation	In case of GPA below 2.50 for two consecutive semesters
Expiration of attendance years	Failure to fulfill the required credits for coursework completion within the attendance years *Attendance years (including leave of absence period): Master's - 7 years / Doctoral - 11 years / Combined - 13 years
Probation	Dismissal owing to disciplinary measures punishment

4. Re-admission/Re-authorization of Dissertation Submission Eligibility

1) Re-admission

- ① Definition: Students who do not return after a leave of absence, or have dropped out of school are allowed to apply for re-admission only once when there is quota available.
- ② Announcement Period
 - Spring Re-admission: mid-October in the previous year
 - Fall Re-admission: mid-April in the same year

- ③ Attendance year after approval for re-admission: Must complete all the requirements for degree within the attendance year(**Master's - 7 years / Doctoral - 11 years / Combined - 13 years**). This includes the semesters during which students were enrolled or applied for a leave of absence before the dismissal.

2) Re-authorization of Dissertation Submission Eligibility

- ① A student who is not able to receive a Doctoral degree due to the expiration of the dissertation submission period (the graduate student must receive approval of her submitted dissertation within 11 years of entering the doctoral program) but has passed the dissertation submission eligibility exam (foreign language exam and comprehensive exam) can be given one more opportunity to apply for dissertation submission eligibility via this process. This includes students who have a valid foreign language exam result which meets or exceeds the score required by the Department of International Studies at the time of application. Students can only apply for Re-authorization of Dissertation Submission Eligibility once, regardless of whether their request is granted.
- ② When re-authorized to submit the dissertation, the student must submit the dissertation within 2 years (Master's), and 3 years (PhD/Combined). This includes the semester in which she is re-granted the eligibility. Until the dissertation is approved, student must be enrolled with dissertation-based registration every semester.
- ❖ Terms of Dissertation submission: Students should pass the dissertation screening within 7 years (Master's)/ 11 years (PhD)/ 13 years (Combined).
 - ❖ Form : [GSIS 2-2] Application form for the Re-authorization of Thesis/Dissertation Submission Eligibility (Refer to the announcement posted every semester on GSIS website.)



Table of Contents

Faculty & Staff Information

I. 학위수여요건

1. 수료/졸업 요건
2. 교과목
3. 연구윤리교육(온라인)
4. 논문/3학점 트랙 신청
5. 중간 점검 평가
6. 통합과정 자격시험
7. 종합시험
8. 외국어시험
9. 학위논문

II. 수강

1. 수강신청
2. 각종 학점 인정 신청
3. 전공 변경/지도교수 결정 및 변경
4. 부전공

III. 학적

1. 등록
2. 휴학
3. 제적
4. 재입학/논문제출자격재부여

Spring 2024 GDIS Curriculum

I. 학위수여요건

1. 수료/졸업 요건

	구분	석사학위과정	박사학위과정	석박사통합과정
수료 요건	수업연한 (등록학기)	4 학기 이상 정규등록	4 학기 이상 정규등록	8 학기 이상 정규등록 (통합과정은 2 학기 이내 단축 가능)
	수료에 필요한 학점 이수	38 학점 (졸업에 필요한 학점: 41 학점)	36 학점 (3 학기에 Progress Review 합격)	60 학점 (5 학기에 Progress Review 합격) - 석사학위과정 수료: 4 학기 이상 정규등록, 필수학점을 포함하여 총 38 학점 이상 이수, 누계평점 3.0 이상 - 박사학위과정 수료: 8 학기 이상 정규등록, 필수학점을 포함하여 총 60 학점 이상 이수, 누계평점 3.0 이상
	성적기준	총 누계 평점 3.0/4.3 이상 * 부전공 시, 부전공 학점도 이수 완료하여야 수료 가능		
졸업 요건	학위취득연한 (논문제출연한)	• 논문트랙: 입학일로부터 7 년 이내 졸업요건 이수 • 3 학점추가트랙: 수료일 기준 2 년 내 졸업요건 이수	입학일로부터 11 년 이내 졸업요건 이수	입학일로부터 13 년 이내 졸업요건 이수
	연구윤리	2014 학년도 입학생부터	종합시험 전까지 필수 이수	(석사 비논문 트랙 제외)
	자격시험	외국어시험, 종합시험	외국어시험, 종합시험	외국어시험, 통합과정 자격시험, 종합시험
	학위청구	• 논문트랙: 논문세미나 (Z0001) 3 학점 수강 및 논문심사 합격 - 연구윤리 이수 후 종합시험 합격한 다음 학기부터 논문세미나 (Z0001) 수강 가능 - 석사학위과정은 1 학기 이상 논문세미나 수강 필수 • 3 학점 추가트랙: 논문대체 교과목 3 학점 이수	논문세미나 I (Z0002) & 논문세미나 II (Z0003) 수강 및 논문심사 합격 - 연구윤리 이수 후 종합시험 응시할 수 있는 학기부터 논문세미나 I (Z0002) 수강 가능하며, 위 사항 모두 이수 시 그 다음 학기부터 논문세미나 II (Z0003) 수강 가능 - 박사학위과정은 2 학기 이상 논문세미나 수강 필수	논문세미나 I (Z0002) & 논문세미나 II (Z0003) 수강 및 논문심사 합격 - 연구윤리 이수 후 종합시험에 합격한 다음 학기부터 논문세미나 I(Z0002) 수강가능 - 통합과정은 2 학기 이상 논문세미나 수강 필수
	기타		논문발표: 2014 학년도 입학생부터 재학 중 1 편 이상 학술지 학위논문 발표 * 1 편 이상은 반드시 주저자 (제 1 저자 또는 교신저자) 이어야함	

2. 교과목

1) 석사과정

Master's	Classification	Courses	Credit
Required	Required Courses	IS202 Quantitative Analysis (IT/IB) IS203 Research Methods and Fieldwork (DC/IR)	3
	Professional Training Courses	IS300/301 Distinguished Global Lecture Series I/II (Two semesters: 1 credit/semester)	2
		IS319 Academic Skills	3
	Concentration Requirement	IS401 International Economies: Theory and Practice (IT) IS404 International Business: Theory and Practice (IB) IS410 Development Cooperation: Theory and Practice (DC) IS408 International Relations: Theory and Practice (IR)	3 (B0 or above)
	Concentration Electives	Select minimum 4 courses from your major	12
	Breadth Requirement	Take at least 2 courses from outside of your own major Concentration Requirement or Concentration Electives (i.e. Concentration Requirement or Concentration Electives from other majors, Certificate Program courses that are not listed in your majors)	6
	Thesis	Z0001 Thesis Research (For Thesis Track) 3 additional credit (For 3-Credit Track)	3
Optional	Certificate Program	Minimum 9 credits required for each field to receive the certificate	
	Internship	IS302, IS801 ~ IS806	
	Research	R0001 Independent Study	
	Language	IS751 Language I / IS752 Language II *Some courses are P/F - please check in advance *Courses to be taken in partner institutions in languages other than native language or English. Two levels of one language or two different languages can be taken for credit	
Total Credits for Graduation		41 credits	

2) 박사과정

Doctoral	Classification	Courses	Credit
Required	Required Courses	IS901 Seminar in International Studies	3
		IS902 Advanced Statistical Analysis	3
	Concentration Electives	Select minimum 6 courses from your major	18
	Dissertation Seminar	Z0002 Dissertation Research I Z0003 Dissertation Research II	0 (S/U) 0 (P/I)
Optional	Certificate Program	Minimum 9 credits required for each field to receive the certificate	
	Internship	IS801 ~ IS806	
	Research	R0001 Independent Study	
Total Credits for Graduation		36 credits	

3) 통합과정

Combined	Classification	Courses	Credit
Required	Required Courses	IS202 Quantitative Analysis (IT/IB)	3
		IS203 Research Methods and Fieldwork (DC/IR)	
		IS901 Seminar in International Studies	3
		IS902 Advanced Statistical Analysis	3
	Professional Training Courses	IS300/301 Distinguished Global Lecture Series I/II (Two semesters: 1 credit/semester)	2
		IS319 Academic Skills	3
	Concentration Requirement	IS401 International Economies: Theory and Practice (IT) IS404 International Business: Theory and Practice (IB) IS410 Development Cooperation: Theory and Practice (DC) IS408 International Relations: Theory and Practice (IR)	3 (B0 or above)
	Concentration Electives	Select minimum 4 courses from your major among Master’s courses	12
		Select minimum 5 courses from your major among PhD courses	15
	Breadth Requirement	Take at least 2 courses (6 credits) from outside of your own major Concentration Requirement or Electives (i.e. Concentration Requirement &Electives from other majors, Certificate Program courses that are not listed in your own majors)	6
Dissertation Seminar	Z0002 Dissertation Research	0 (S/U)	
	Z0003 Dissertation Research	0 (P/I)	
Optional	Certificate Program	Minimum 9 credits required for each field to receive the certificate	
	Internship	IS302, IS801 ~ IS806	
	Research	R0001 Independent Study (3 credits per semester, up to 6 credits in total)	
	Languages	IS751 Language I IS752 Language II *Some courses are P/F - please check in advance *Courses to be taken in partner institutions in languages other than native language or English. Two levels of one language or two different languages can be taken for credit	
Total Credits for Graduation		60 credits	

3. 연구윤리교육(온라인)

- 2014-1학기 신입생부터 학위청구논문 제출 자격 요건에 연구윤리교육(온라인 강의)이 필수 포함되며, 모든 논문작성자는 종합시험 이전에 반드시 이수하여야 함.

	필수과목	선택과목
연구윤리교육 교과목	① 학위논문작성과 연구윤리:연구부정행위 (Preventing Research Misconduct) ② 연구윤리핵심가이드 (Essential Guide to Research Ethics)	연구노트, 인간대항연구와 연구대상자 보호, 인체유래물연구, 생명윤리위원회 (IRB)와 연구에 대한 심의, 동물실험과 실험대상 동물보호, 시체이용연구윤리 준수와 기증자 유족 존중, 인간대상연구 실제 사례와 문제 발생에 대한 대응
수강시기	• 정규등록학기(1학기: 3월~5월, 2학기: 9월~11월) 중 수강 원칙 ※ 연구윤리교육 수강 기한 등 자세한 사항은 매 학기 업데이트 되는 공지사항 참조 • 부득이한 사유로 방학 중 수강할 경우, 직후 학기에 정규 등록하는 경우에 한해 성적에 반영	
수강신청 방법	이화사이버캠퍼스(https://cyber.ewha.ac.kr/)에서 유레카 로그인 → 비교과과정 → 수강신청 탭에서 수강하고자 하는 과목을 선택하여 수강신청 클릭 → 수강대기 → 대학원생연구지원센터에서 수강 승인(1-2일 소요) 이후 수강완료 (학기말 학업성적부에 일괄 반영)	

4. 논문/3학점 Track 신청 (석사)

- 1) 신청 대상: 3학기 석사 재학생
- 2) 신청 방법: 학기 말 학과에서 공지한 신청 기간 내 [GSIS 7-1-1-B] 서식 제출
- 3) 변경 방법: 4학기 수강신청 철회기간 (3월말/9월말) 내 [GSIS 7-1-1-B] 서식 제출
 - ※ 트랙변경에 따라 추가학기 등록이 필요할 수 있음
 - ※ 주의: 논문트랙으로 논문세미나 수강 중 논문을 완성하지 않고 졸업할 경우 논문세미나의 성적은 F로 표시됨
(논문세미나는 수강철회 불가)

5. 중간 점검 평가 (박사/통합)

- Progress Review는 박사/통합과정 학생의 수강 교과목, 학업 성취도 등을 바탕으로 학업수행능력과 학위과정의 계속 여부를 판단하고, 향후 학업 및 연구 방향을 지도하고자 실시함.
- 박사 2학기/ 통합 4학기 정규등록을 마친 학생을 대상으로, 학과장이 위촉한 Progress Review 위원회(지도교수 포함, 2인의 교수로 구성)가 학생의 전반적인 학업 진행상황을 평가하고 박사 학위과정의 계속 여부를 결정함.
- 박사 3학기/ 통합 5학기 시작 한 달 내에 실시하는 것을 원칙으로 하되, 지도교수의 결정에 따라 실시 시기를 늦출 수 있으며, Progress Review에 합격하여야 박사학위 과정을 계속할 수 있음.
- 세부 내용:
 - ① Progress Review 위원회 구성: 위원회는 학생의 희망을 참고하여 국제학과장이 위촉하는 2인의 교수로 구성되며 위원장은 학사지도교수가 아닌 위원으로 학과장이 선임.(위원회: 학사지도교수 1인, 위원장 1인으로 구성)
 - ※ 양식: [GSIS 6-1] 중간 점검 평가 위원회 구성신청서(지도교수작성용)
 - ② 일정 및 장소 선정: 위원회 구성 이후, 국제학과장은 대상 학생에게 Progress Review 일정과 장소를 고지함.
 - ③ Progress Review 결과 보고: 위원회의 전원 합의에 의해 합격/불합격을 판정하고, 위원장은 Progress Review 평가보고서를 작성하여 국제학과장에게 보고함.
 - ※ 양식: [GSIS 6-2] 박사과정 중간 점검 평가 보고서(심사위원용)
 - ④ 결과 고지: 국제학과장은 Progress Review 위원회의 심사결과를 학생에게 통보함.

6. 통합과정 자격시험

- 1) **응시자격 및 신청:** 통합과정 3학기 이상 등록생 중, 석사과정 수료에 필요한 학점(38학점)을 취득했거나, 취득하게 되는 학기부터 응시 가능 (반드시 4학기 내에 합격하여야 함).
- 2) **신청 기간:** 시험 신청은 학기 말까지 학과로 신청함 (매 학기 학과 공지사항 참고)
 - ※ 양식 : [GSIS 7-1-3] Application for Combined Program Qualification Exam Screening
- 3) **평가 과목:** 평가 과목은 총 3과목으로, 전공필수과목과 전공선택과목 중 3과목을 선택하여 각각 B0 이상을 취득하였는지를 확인함.

7. 종합시험

□ 종합시험 개요

	석사과정	박사/통합과정
자격요건	3학기 이상 등록생 중 수료에 필요한 필수 교과목을 포함하여 35학점 이상 취득 또는 취득 예정인 재학생 - 전공필수과목과 선택과목 중에서 최소 3과목 이상 B0 이상	박사과정 3학기 이상 (통합과정 6학기 이상) 등록생 중 수료에 필요한 36학점 (통합과정 60학점)을 취득 또는 취득예정인 재학생
신청 시기		1학기: 3월 말 2학기: 9월 말
시험 시행		1학기: 5월 2학기: 11월
시험 과목	학기말 학과에서 공지한 기간 내 [GSIS 7-1-1-A] 서식 제출	- 총 3과목 응시 - 1과목: 기능전공 분야 내 필수응시교과목 - 1과목: 기능전공 분야 내 전공선택교과목 - 1과목: 전공과목/국제학과 내 타 전공 과목 중 선택 (Certificate Program 제외)
시험 방법		각 과목별로 출제된 3문항 중 2문항을 선택하여 답안지 작성 (종합시험 3과목*총 2문항 = 총 6문항에 대하여 서술)

□ 필독사항

1) 석사

- 논문트랙 여부 상관없이 졸업하는 학기 내에 종합시험 심사에 응시해야 함.
- 논문작성자의 경우, 종합시험을 합격한 다음 학기부터 논문세미나 수강이 가능함. (4학기에 학위논문 작성하고자 할 경우, 반드시 3학기까지 35학점을 이수하고 종합시험에 합격해야 함.)
- 논문을 쓰지 않는 경우(3학점 추가 트랙)에도 졸업예정 학기 내에 시험 응시 및 통과 필요.
- 수료 후에도 시험에 합격하지 못했을 경우 시험 응시를 위해 연구등록이 필요할 수 있음.

2) 박사/통합과정

- 전공 및 부전공 분야는 학생이 논문지도교수와 상의하여 국제학과에 신청함.
- 과목당 1인의 종합시험 심사 전형위원을 지정해야 함. (총 3인의 전형위원 위촉).
- 전공별 필수과목은 아래와 같이 지정하고, 아래 과목은 전공의 기초적 내용에 대해 출제함.

Major	필수 과목명
International Trade	IS401 International Economics: Theory and Practice
International Business	IS404 International Business: Theory and Practice
Development Cooperation	IS410 Development Cooperation: Theory and Practice
International Relations	IS408 International Relations: Theory and Practice

- 단, 해당 교수나 학과장이 종합시험의 목적에 부합하지 않는다고 판단하는 과목의 경우 선택 불가.
- ※ 예) 기능 전공 선택 과목이더라도 이론 중심 과목이 아닌 기술 중심의 'IS709 Writing and Publishing a Journal Article'의 경우 종합시험 과목으로 선택 불가.

(1) 시험형식

- 종합시험은 필기시험으로 하고, 시험문제는 학생들이 수강한 강의를 중심으로 국제학과장이 위촉한 전형위원이 출제함.
- 시험은 in-class로서 시험과목당 각 2시간으로 하며 과목별로 학과에서 시간을 배정함 (하루 최대 2과목까지 배정 가능 (2023-1부터 적용/ 2023.4. 국제학과 교수회의에서 결정))

(2) 시험 등급

- 종합시험의 성적은 "Distinguished Pass", "Pass", "Fail"의 3등급으로 평가.
- 무단결시의 경우는 불합격으로 판정하되, 학칙 제5조 2항 '결시신청 규정'에 해당되는 사안이 발생한 경우 예외적으로 국제학과장이 대체시험일을 지정 가능함.

(3) 재시험 원칙: 불합격한 경우 1회에 한해 재시험에 응시할 수 있으며, 재시험은 불합격한 과목에 대해서만 실시. 재시험 일정은 국제학과장(학과)에서 배정함.

(4) 학점 부족의 경우: 종합시험에 합격한 학생이 수료에 필요한 학점을 취득하지 못한 경우, 응시하지 않은 것으로 간주함. 다만, 종합시험에 불합격한 학생이 <논문세미나 I (Z0002)>에 합격한 경우에는 <논문 세미나 I>의 합격은 유효함. 다만 해당학생은 종합시험을 통과한 다음 학기부터 <논문세미나 II (Z0003)>의 수강이 가능함.

- ※ [GSIS 7-4] 국제학과박사과정 종합시험 평가서 (심사위원용)
- ※ 박사과정생의 경우, 수료 후 종합시험 응시를 위해 연구등록을 하거나, 논문등록을 하여 논문세미나 I (Z0002)과 종합시험 동시 진행 가능
- ※ 통합과정생의 경우, 수료 후에도 종합시험에 합격하지 못하는 경우 종합시험 응시 위해 연구등록 필요

8. 외국어 시험

1) 합격요건

시험 유형	TOEFL (iBT)	TOEIC	TEPS	IELTS
최저 합격 기준 점수 (기재된 점수 이상 취득)	100	900	478	7.0

※ TOEFL의 경우, 성적표 서류 제출 및 Institutional Score Reporting 신청 필수

(수취기관: Ewha Womans University, Graduate School of International Studies, 기관번호: D673)

2) 제출 기한

- 매 학기 학과에서 공지되는 기간 내 최근 2년 이내 응시하여 유효한 공인영어시험 성적표 원본을 제출하며, 가능한 첫 학기에 제출 완료할 것을 적극 권장함.
- 최종논문심사를 받는 학기 혹은 졸업예정 학기의 지정된 기간 내에 제출하여야 함. 등록하지 않은 학기에는 제출 불가함.
- 논문작성자의 경우, 논문세미나 수강 학기 혹은 그 전에 반드시 제출해야 함. (미제출 혹은 점수 미달 시, 학위논문 제출 취소 처리)

3) 면제 자격

- 모국어가 영어인 국가 출신 학생의 경우, 외국어시험 제출기한 내에 '[GSIS 8-1] 외국어시험 대체신청서'를 학과에 제출할 경우 면제.

9. 학위논문

1) 논문지도교수 신청

- ① 시기: 석사 논문세미나 (Z0001), 박사/통합 논문세미나I (Z0002) 수강학기 시작 후 15일 이내
- ② 자격: 논문지도교수의 자격은 다음 각 호의 기준을 충족하는 자로 함.
 - 위촉일 이전 3년간 국제학술지 또는 한국연구재단 등재지에 2편 이상 논문을 게재하였거나 이와 동등한 연구실적을 갖춘 교내전임교원
 - 정년 시까지 석사학위과정은 4학기 이상, 박사학위과정 및 통합과정은 6학기 이상 지도할 수 있는 교내 전임교원
 - 위 항의 규정에도 불구하고 논문지도교수의 자격을 갖추었다고 인정되는 자의 경우, 대학원장의 제청으로 총장의 승인을 받아 논문지도교수로 위촉할 수 있음.
 - 각 대학원장은 소속 학생 및 논문지도교수의 요청이 있는 경우 대학원 학사운영회의 심의를 거쳐 공동논문지도교수 1인을 위촉할 수 있음 (추가 절차 필요)
 - 논문지도학생 수: 1인의 논문지도교수가 지도할 수 있는 학생 수는 논문세미나를 시작하는 학생을 기준으로 석사학위과정은 동일 학기에 5인, 박사학위과정은 3인 이내를 원칙으로 함.
- ③ 절차:
 - 학생이 학사지도교수와 상의하여 학생이 희망하는 논문지도교수 후보 1인 이상의 명단과 함께 학위논문주제를 국제학과에 제출함.
 - ※ 양식: [GSIS 9-1]논문지도교수 위촉서(학생작성용), [GSIS 9-22]국제대학원 외부논문지도교 위촉사유서
 - 국제학과장이 학생의 신청을 바탕으로 학사지도교수 (Academic Advisor)와 상의하여 논문지도교수를 위촉하면, 행정실은 위촉한 학위논문 지도교수 정보를 전산 입력함.

2) [석사] 논문세미나 (Z0001 Thesis Research) 수강 시 절차

- ① 자격 요건: 종합시험 합격한 다음 학기부터 논문세미나 (Z0001) 수강 가능 (4학기 등록 이후에 학위논문 작성할 경우, 먼저 수료가 되어야 논문등록금을 납부하고 논문등록 가능함)
- ② 제출 기간: 학과에서 공지하는 학위논문 제출 일정에 따라 논문 심사비 납부 및 제출 등을 완료하여야 함. (관련 서류 및 프로포절 제출, 논문심사료 납부, 심사용 파일 제출, 최종 완제본 제출 등)
- ③ 논문지도교수 논문심사위원: 3인 이상으로 구성 (논문지도교수 + 2인 교수)

3) [박사/통합] 논문세미나 I (Z0002 Dissertation Research I) 수강 시 절차

- ① 논문지도위원회 구성
 - 논문지도교수와 학생은 <논문세미나 I> 수강하는 학기 개시와 함께 늦어도 학위논문 Proposal을 발표하기 1개월 전까지 논문지도위원회를 구성하여 국제학과장의 승인을 받아야 함.
 - 논문지도위원회는 논문지도교수(위원장)를 포함하는 3인으로 하며 위원 중 1인까지는 국제대학원 국제학과 외부(본교 내외)에서 위촉할 수 있음.

※ 양식 : [GSIS 9-2] 박사과정 학위논문 지도 위원회 구성 신청서(교원작성용)

② 학위논문 Proposal 심사

- 종합시험 응시 요건을 충족한 학기부터 <논문세미나 I> 수강이 가능함.
- 논문세미나 수강신청 및 논문지도위원회 구성을 완료한 학생은 학위논문 Proposal을 제출해야 함.
- 학위논문 Proposal은 논문지도위원회의 심사를 받아 통과되어야 함.
- 학위논문 Proposal 전 단계로서, 논문지도교수는 학생에게 Research Plan 제출을 요구할 수 있음. Research Plan은 연구주제 및 필요성, 방법, 참고문헌, 향후 연구진행 계획을 포함하여 작성함.
- 학위논문 Proposal 필수 작성 요소: 논문제목, 연구주제, 연구방법, 목차, 분석틀 혹은 가설, 이론적 배경, 참고문헌, 연구 진행상황 등
- 제출 기간: 학위논문 Proposal은 매 학기 공지 안내에 따라 제출함. 학위논문 Proposal 심사를 통과하지 않은 논문은 학위논문 심사에서 제외됨.
- 학위논문 Proposal 심사 및 결과 통보: 심사일정은 별도로 정해 실시하며, 3인의 논문지도위원회 전원 합의에 의해 심사에 통과한 학생은 <논문세미나 I>의 합격 S(Success) 성적을 받고 다음 학기에 <논문세미나 II>를 수강할 수 있음.

※ 양식: [GSIS 9-8] 박사과정 논문계획서 심사 보고서(교원작성용)

4) [박사/통합] 논문세미나 II (Z0003 Dissertation Research II) 수강 시 절차

(1) 학위논문 1차 심사 (2017 신입생부터 적용)

① 심사기간: 최종 학위논문심사 최소 3개월 이전

② 절차

- 논문심사위원회 구성 (논문 1차심사 1개월전까지 구성완료): 총 5인으로 논문지도위원회 3인, 심사교수 2인으로 구성한다. 위원회 위원 중 3인까지는 국제대학원 국제학과외의 외부에서 초빙할 수 있으며 최소 1인 이상은 반드시 외부인사여야 한다.

※ (외부인사의 정의: 각 대학(원)장이 인정한 “심사분야에 전문성을 가진 교외인사”로, 교내 전임교원 및 특별계약교원과 석좌교수, 심사학생의 외부 논문지도교수는 제외됨)

- 위원장은 논문지도교수가 아닌 위원 중에서 국제학과장이 위촉하며 심사위원회는 국제학과장의 제청으로 심사 시작 전에 국제대학원장의 승인을 받아야 한다. 논문심사를 개시한 이후에는 부득이한 사유가 없는 한 심사위원을 교체할 수 없다.

※ 양식 : [GSIS 9-10] 박사과정 논문심사위원회 구성 신청서(교원작성용)

③ 제출마감: 학위청구논문(심사용)은 심사일 2주 전까지 심사위원에게 제출 필수.

④ 논문심사 방식(서면심사 혹은 구두발표회)은 논문심사위원회가 결정함.

⑤ 심사결과: 논문에 대한 전반적인 지도편달 및 학위논문 최종심사 시기 등을 결정

※ 양식: [GSIS 9-11] 박사과정 학위청구논문 심사결과서(개별)(교원작성용)

[GSIS 9-12] 박사과정 학위청구논문 심사 종합보고서(교원작성용)

(2) 학위논문 최종심사 (* 학위논문 심사로 납부 필요)

- ① 심사기간: <논문세미나Ⅱ> 수강학기 중 학위논문 1차 심사를 거친 후 이후 실시.
- ② 심사횟수: 최소 1회의 심사를 실시한다. 단, 논문심사위원회가 최종심사 논문의 완성도가 부족하다고 판정할 경우 1회에 한하여 추가 심사를 실시할 수 있음.

③ 절차

- 제출마감: 학위청구논문(최종심사용)을 심사일 2주일 전까지 심사위원에게 제출
- 심사방법: 논문심사와 구술시험을 각각 1회 이상 실시하며, 학위논문 최종심사 위원회에서 구술시험이 실시됨.
- 합격판정: 심사위원 4/5 이상 찬성에 의해 합격 판정을 내린다.
- 심사결과보고: 최종 심사 결과는 해당학기 졸업사정 실시 전까지 제출 완료되어야 하며(1학기: 6월 30일, 2학기: 12월 31일), 학위청구논문 심사결과서 및 학위청구논문 종합보고서를 국제학과장에게 제출하고 국제학과장은 최종결과를 국제대학원장에게 보고한다.

※ 양식: [GSIS 9-11] 박사과정 학위청구논문 심사결과서(개별)(교원작성용)
[GSIS 9-12] 박사과정 학위청구논문 심사 종합보고서(교원작성용)

5) [석사/박사/통합] 논문심사 최종 결과물 제출

(1) 논문심사 결과물 제출

- ① 마감기한: 학위논문 완제본은 정해진 기한(1학기: 7월초, 2학기: 1월초) 내에 제출해야 하며, 제출하는 논문에는 심사위원 전원의 서명을 받아야 함 (자세한 일정은 매 학기 학과 공지사항 참고)
- ② 제출서류:
 - 학위논문 하드커버 인쇄본 3부 (인준서에 지도교수 및 심사위원 날인 필수)
 - 완제본 학위논문 겉표지 복사본 1부 (전산출력본 아님)
 - 학위논문 저작물 이용 허락서
 - 학위논문 파일 제출확인서

(2) 논문체제:

- 학위청구논문은 영어로 작성해야 하며, 국문 논문초록을 첨부하여야 한다. 학위청구논문의 표제지 등 체제는 "이화여자대학교 대학원 학위청구논문 체제"에 따르되, 본문과 참고문헌은 전공학문 분야별 전문학술지의 편집 체제에 따른다. 국제학과에서 지정한 citation style은 ASA에 준한다. (2011. 5월 국제학과 교수회의)

(3) 박사 및 통합과정 필수사항

- ① 재학 중 논문 발표
 - 박사학위과정 학생은 재학 중 학과에서 정한 학술지에 1편 이상의 논문을 주저자(제1저자

또는 교신저자)로 발표하여야 함. 이에 따른 연구 실적물 또는 이를 증명하는 서류(게재예정증명서 포함)는 합격된 학위논문 제출 시 함께 제출되어야 함. (2014학년도 입학자부터 적용) (대학원 학칙 시행세칙 제52조 ②) (개정 2014.1.29., 2018.6.20.)

학과 지정 학술지	International or national-wide academic journal, including (S)SCI, SCOPUS, NRF listed or recognized journal. * NRF recognized journal indicates (1) KCI listed or (2) Candidate journal for KCI listing
증명 서류	Acceptance Letter or online publication. If not published afterwards, doctoral degree may be cancelled.

② 학위논문 공표

- 박사학위를 받은 자는 그 받은 날부터 1년 이내에 교육부장관이 정하는 바에 따라 박사학위 논문을 공표하여야 함. 다만, 공표함이 적당하지 아니하다고 교육부장관이 인정하는 때에는 예외로 함.

(4) 생명윤리위원회 Institutional Review Board (IRB) 사전 심의 (해당자에 한함)

- IRB 사전심의는 국제대학원 졸업요건이 아니므로 학생 개인이 필요하다고 판단 시, 학위논문 작성 시작 전 아래 내용 참고하여 관련 기관과 확인하여 진행.
- 대상: 학술지에 게재 예정인 학위논문 중 인간 연구 주제로 일반 사람을 모집하여 인터뷰, 설문 등 상호작용을 통한 데이터 수집이 포함된 학위논문 (일부 학술지에서는 이러한 종류 논문에 IRB 승인 번호를 요청할 수 있으나 각 학술지별 규정이 다르고 학위논문 연구 시작 후 IRB 심의는 불가하므로 작성 전 사전에 각 학술지 및 IRB와 확인 요망)
- 절차: 이화 RECOS(<https://rc.ewha.ac.kr>) 온라인 접수 - 심의비 납부 - 행정 검토 - 위원회심의 - 위원장 확인 - 결과통보
- 문의: 본교 연구윤리센터(홈페이지: <http://my.ewha.ac.kr/ethics/> 이메일: irb@ewha.ac.kr), 학술지, 논문지도교수님
- 주의사항: IRB 사전심의 자체는 본원 졸업필수 요건에 해당되지 않음. 해당 심의 대상 여부는 학위논문 게재할 학술지 규정별 개인 논문별 상이. 학위논문 연구 시작 후 사후 IRB 승인 불가. 모든 학술지에서 IRB 승인번호를 해당 대상자에게 요구하는 것은 아니지만 각 학술지 별로 규정이 다르니 학위논문 시작 전 학술지에 게재 계획이 있다면 사전에 관련 기관과 확인 요망

II. 수강

1. 수강신청

- 1) 신청기간: 2월 중 (1학기) / 8월 중 (2학기) (변경기간: 1학기- 3월 초, 2학기- 9월 초)
- 2) 수강신청 홈페이지: <https://sugang.ewha.ac.kr/>
- 3) 수강신청 가능 학점: 학기당 최대 12학점 (단, 석사과정 및 통합과정생의 경우 졸업 필수 요건인 Professional Training Course 수강 시 3학점까지 추가로 신청 가능 - 자세한 사항은 국제대학원 홈페이지 내 수강신청 공지 확인)
 * 박사과정생의 경우, 본원 석사과정에서 이수한 과목의 중복 수강을 불허함.
- 4) 수강철회 기간: 3월 말 (1학기) / 9월 말(2학기) *논문세미나 과목은 철회 불가능
- 5) 재수강: 재수강은 가능하나, 이전에 수강했던 과목 및 성적은 성적표에 그대로 포함되어 계산되며, 졸업사정 시 동일한 교과목은 가장 나중에 이수한 학점만 취득한 것으로 인정함.

2. 각종 학점 인정 신청 (선택사항)

구분	내용	신청 시기
[4-2] 학점 교환	- 본원과 협약 되어 있는 타 국제대학원 교과목 학점교환 수강 인정 신청 - 한 학기에 최대 6학점 수강 가능 (GPA 포함) - 신청서 제출 후 학과 승인된 경우에 한하여 수강신청기간 종료 후 행정실에서 과목 입력 및 졸업학점으로 인정 - 교환학생 프로그램의 학점 교환 관련 사항은 기관 별로 상이할 수 있으니 국제대학원 홈페이지 내 관련 공지사항 참조	- 수강신청 기간 중 학과에서 지정한 기간 - [4-2], [4-3] 합쳐서 석사의 경우 총 12학점까지, 박사의 경우 총 18학점까지 졸업학점으로 인정
[4-3] 학점 인정	- 교내 타 대학원/ 학부 4학년 교과목(석사과정생만 가능)/ 국제대학원 타 학과(한국학과) 개설 교과목 수강 인정 신청서 - 한 학기에 최대 6학점 수강 가능 (GPA 포함) - 수강신청기간 내 수강신청 후 신청서 제출하여 학과 승인 받은 경우에만 졸업학점으로 인정	
[4-5] 학점 이전	입학 전 동일 학위과정의 타 대학원에서 이수한 B- 성적 이상의 교과목에 한해 총 9학점까지 이전 (GPA 미포함)	신입생 첫 학기 종강 전
[4-8] 개별연구과제	- 본교 연구처/산학협력단에 등록된 과제에 참여할 경우(관심있는 분야 연구를 진행하는 교수님께 사전 문의 및 승인 필요), 신청서 제출 후 학과 승인 시 R0001 Independent Study 과목을 수강하여 수료에 필요한 학점으로 인정 가능 - 한 학기에 최대 3학점 수강 가능하며, 졸업학점으로 석사의 경우 총 6학점까지, 박사의 경우 총 12학점까지 인정	수강신청 기간 중 학과에서 지정한 기간
[4-9] 박사과정 교과목 수강 인정 신청	석사과정 학생이 박사과정 수업을 수강하고자 하는 경우, 사전에 교과목 담당교수 승인 받아 사전에 신청서 제출 시 최대 9학점까지 졸업학점으로 인정 (GPA 포함)	
[13-1], [13-2], [13-3]	근무 시작 전 GCMC 사전 승인 필수이며, 최대 10학점까지 졸업학점으로 인정 가능	개강 전 GCMC에서

* 졸업에 필요한 총 학점의 1/2 이상(석사:21학점, 박사:18학점)은 본원 국제학과에서 개설한 교과목 내에서 이수 필수.

* 위의 교과목들은 학과 승인 시 원칙적으로 전공학점이 아닌 **일반 졸업학점(Case A)**으로 인정.

3. 전공 변경 / 지도교수 결정 및 변경

1) 전공 변경

- 본원 1~3학기 국제학과 재학생은 1회에 한해 국제학과 내 타 전공으로 변경 가능
- 수강신청 공지 내 학과에서 지정한 기간까지 신청서 제출 (3월 초, 9월 초)

2) 지도교수 결정 및 변경

- 결정: 학사지도교수는 첫 학기 개시 직후 결정되며, 논문지도교수는 관심 있는 연구 분야의 교수와 사전에 상의하여 논문세미나 수강학기 개강 후 15일 이내까지 [GSIS 9-1] 신청서 제출
- 변경: 현 지도교수 및 변경하고자 하는 교수와 상의하여 수강신청 공지 내 학과에서 지정한 기간(개강 후 15일 이내)까지 교수 서명 포함된 [GSIS 3-5] 신청서 제출

4. 부전공

1) 정의: 본원 재학생은 국제대학원 부전공 운영위원회의 허가를 얻어 소속 학과 혹은 타 학과 1개 전공을 부전공으로 이수할 수 있음. (학기 초 학과에서 지정한 기간까지 신청서 제출)

2) 자격요건:

- 1학기 이상 정규 등록한 (혹은 예정인) 국제대학원 재학생
- 누계 평점 3.0 이상

3) 기타사항:

- 부전공 총 12학점 이수 필요 (Concentration Requirement 3학점 + Concentration Electives 9학점)
- 수료생(본 소속 전공의 수료학점을 모두 이수한 후)은 부전공 신청 불가
- 부전공신청자는 본 소속학과 기준학점과 더불어 부전공학점을 모두 이수하게 되는 학기부터 종합시험에 응시할 수 있음.
- 수료 전 재학 중에 전공 수료요건을 모두 충족하기로 예상되는 학기까지 부전공 이수요건을 모두 충족해야 함 (석사:졸업학점 내 부전공 학점 포함 가능, 박사:졸업학점 외 부전공 학점 필요)

III. 학적

1. 등록

구분	정의
정규등록	수업연한 내에서 교과목 또는 논문세미나를 수강하기 위하여 하는 등록 ※ 매 학기 정해진 기간 내 등록금 납부 혹은 휴학신청을 하지 않을 경우 학칙에 따라 제적됨.
논문등록	수료 후 논문제출연한까지 논문세미나를 수강하면서 논문지도 및 논문심사를 받거나 석사학위 청구논문 대체실적을 지도·심사받기 위해 하는 등록 ※ 수료 이후에는 논문제출 연한 내에서 미등록상태 유지가 가능하며, 논문지도나 논문심사 받고자 하는 학기에 논문등록함. ※ 논문등록 시 납부 확인 후 논문세미나는 자동으로 수강신청됨 ※ 논문심사 진행 후 논문등록 취소 불가
교과목등록	수업연한이 지났으나, 수료에 필요한 소요학점을 취득하지 못하여 추가로 등록하거나 혹은 수료 이후 석사학위 청구논문 대체교과목을 수강하기 위해 하는 등록 (석사 3학점 추가 트랙) ※ 1-3 학점: 등록금 반액 / 4 학점 이상: 등록금 전액
연구등록	수료 후 논문세미나를 수강하지 아니하고 외국어시험 또는 종합시험에 응시하거나 교내 제반연구시설을 이용하기 위해 하는 등록

2. 휴학

1) 일반휴학

□ 학위과정 별 최대 휴학 가능 학기

석사과정	박사과정	석박사 통합과정
2학기	4학기	6학기

□ 신청 시기 (자세한 사항은 매학기 공지 확인)

	1학기	2학기
개강 전(등록 전)	전년도 12월 중 ~ 2월 말	6월 중 ~ 8월 말
개강 후(등록 후)	3월 ~ 5월	9월 ~ 11월

※ 참고사항: 학기별로 신청해야하며, 휴학 기간 이후 복학하지 않을 경우 미복학제적 처리됨.

※ 출려한 휴학원서를 행정실로 제출 후 접수일에 따라 등록금 반환액이 달라짐 (자세한 내용은 공지 참고)

□ 신청 방법:

- 유레카통합행정 내 휴학 신청* → 휴학원서 출력 → 지도교수, 학과장 확인 날인 →

국제대학원행정실로 휴학원서 제출(국제교육관 1102호)

*신청메뉴: 이화포탈정보시스템 → 유레카통합행정(마이유레카) → 학적 → 휴학신청

2) 특별휴학 (임신/출신/육아)

- 일반휴학과 별도로 2학기 추가 신청 가능 (증빙 필요-자세한 사항은 공지사항 참고)

3. 제적

구분	정의
미복학 제적	휴학기간 경과 후 복학하지 않은 경우 혹은 휴학연한이 만료되었음에도 복학하지 않은 경우 *휴학연한: 석사학위과정 2학기, 박사학위과정 4학기, 통합과정 6학기
미등록 제적	수업료 기타 납입금을 정해진 기일 내에 납입하지 않은 경우
성적불량 제적	학기별 평균평점이 2학기 연속 2.50 미만인 경우
재학연한 만료 제적	재학연한 내 수료에 필요한 학점을 이수하지 못한 경우 *재학연한(휴학기간 포함): 석사학위과정 7년, 박사학위과정 11년, 통합과정 13년
징계 제적	징계에 의하여 제적처분을 받은 경우

4. 재입학 및 논문제출자격 재부여

1) 재입학

- ① 정의: 자퇴 또는 미등록, 미복학으로 제적된 자로서 다시 수학하기를 희망하는 학생을 소속대학장의 제청에 의해 정원의 결원이 있을 때 1회에 한하여 입학할 허가하는 것.
- ② 일정공고:
3월 재입학: 전년도 10월 중순, 9월 재입학: 당해년도 4월 중순 본원 홈페이지 공지
- ③ 재입학 시 재학연한: 재입학 전 재적기간(재학, 휴학기간 전체)을 포함하여 석사학위과정은 7년, 박사학위과정은 11년, 통합과정은 13년을 초과할 수 없음

2) 논문제출자격 재부여

- ① 학위청구논문 제출 연한이 초과되어 학위를 취득하지 못한 수료자 중 논문제출시험 (외국어시험 및 종합시험)에 합격한 자는 1회에 한하여 논문제출자격 재부여 신청을 할 수 있다. 단, 외국어시험 합격자에는 국제학과에서 요구하는 일정 성적 이상의 공인어학능력시험(유효기간 내 성적) 소지자를 포함
- ② 논문제출자격을 재부여 받은 경우, 논문제출 잔여기한은 허가 받은 학기를 포함하여 석사 2년 이내, 박사/통합 3년 이내로 함. 다만, 논문심사 통과 시까지 연속으로 논문등록을 하여야 함.
 - ❖ 학위청구논문 제출연한: 석사학위 과정생은 입학년도로부터 7년 이내/ 박사학위과정생은 입학년도로부터 11년 이내/ 통합학위과정생은 입학년도로부터 13년 이내 학위청구논문 심사에 합격하여야 함.
 - ❖ 양식 : [GSIS 2-2] 논문제출자격재부여원서 (매학기 공지사항 참고)



국제학과 교과과정표 GDIS Curriculum as of Spring 2024

(K: Koica, M: Master, C: Combined, P: PhD)

#	Course #	Course Title	Major				Certificate								Credit
			IT	IB	DC	IR	Negotiations and Conflict Management	East Asian Studies	Global and Regional Cooperation	Global Social Responsibility	International Legal Studies	International Public Relations	Multiple Stakeholder Engagement	Global Women's Studies	
1	IS181	Practicum on Gender and Development	K	K	K	K									1
2	IS182	Asian Gender Leadership	K	K	K	K									3
3	IS202	Quantitative Analysis	MC (Required)	MC (Required)											3
4	IS203	Research Methods and Fieldwork			MC (Required)	MC (Required)									3
5	IS300	Distinguished Global Lecture Series I	MC (PTC)	MC (PTC)	MC (PTC)	MC (PTC)									1
6	IS301	Distinguished Global Lecture Series II	MC (PTC)	MC (PTC)	MC (PTC)	MC (PTC)									1
7	IS302	Short-term Internship	MC (PTC)	MC (PTC)	MC (PTC)	MC (PTC)									1
8	IS318	Academic Writing and Professional Skills	MC (PTC)	MC (PTC)	MC (PTC)	MC (PTC)									2
9	IS319	Academic Skills	MC (PTC)	MC (PTC)	MC (PTC)	MC (PTC)									3
10	IS401	International Economics: Theory and Practice	MC (Required) P (Optional)												3
11	IS404	International Business: Theory and Practice		MC (Required) P (Optional)											3
12	IS408	International Relations: Theory and Practice				MC (Required) P (Optional)									3
13	IS410	Development Cooperation: Theory and Practice			MC (Required) P (Optional)										3
14	IS501	International Trade Law	MC								O				3
15	IS502	International Finance	MC												3
16	IS503	Korean Economy	MC	MC				O							3
17	IS505	Korean Politics						O							3
18	IS506	Gender and Development			MC									O	3
19	IS507	Sustainable Development			MC										3
20	IS508	Global Strategic Management		MC						O					3
21	IS512	Global Financial Management		MC											3
22	IS515	International Negotiations and Strategy	MC	MC			O						O		3
23	IS516	Management and Evaluation in Development Cooperation I			MC										3
24	IS517	Management and Evaluation in Development Cooperation II			MC										3
25	IS518	International Security				MC									3
26	IS519	Principles of International Law				MC					O				3
27	IS522	International Business Law		MC							O				3
28	IS524	Financial Accounting		MC											3
29	IS525	Special Topics in International Trade	MC												3
30	IS527	Special Topics in International Business		MC											3
31	IS529	Special Topics in Development			MC										3
32	IS530	Communication and Social Change			MC							O			3
33	IS531	Special Topics in International Relations				MC									3
34	IS533	Public-Private Partnership											O		3
35	IS535	Cultural Diplomacy and North Korea						O							3
36	IS537	Organizational Behavior		MC											3
37	IS538	East Asian Thought and Culture				MC		O							3
38	IS539	Korean History and Culture						O							3
39	IS540	Multiethnic Societies and Conflict Management				MC	O								3
40	IS541	East Asian Economies	MC					O							3
41	IS542	Foreign Direct Investment	MC												3
42	IS543	Regional Integration and Cooperation	MC			MC			O						3
43	IS544	Trade and Development	MC		MC										3
44	IS545	Economics for Development Cooperation			MC										3
45	IS549	Economic Development of Korea	MC		MC			O							3
46	IS550	International Trade and Finance of Korea	MC												3
47	IS552	International Trade Policy	MC												3
48	IS554	Environmental Governance				MC				O					3
49	IS557	Corporate Governance and Social Responsibility		MC						O			O		3
50	IS558	Global Human Resource Management		MC											3
51	IS559	Global Marketing Management		MC											3
52	IS604	Gender Equality Policy in Korea												O	3
53	IS605	Gender, Health, and the SDGs												O	3
54	IS606	Refugee Politics				MCP									3
55	IS607	Special Topics in Trade Negotiations	MCP												3
56	IS608	Contemporary Issues in International Trade	MCP												3
57	IS609	Trade and Investment in East Asia	MCP						O						3
58	IS610	Global Political Economy	MCP		MCP										3
59	IS611	Principles of International Public Relations				MCP						O			3

60	IS613	Comparative Society and Culture										O			3
61	IS614	NGOs and International Cooperation			MCP								O		3
62	IS618	Cross-Cultural Communication		MCP	MCP	MCP	O					O			3
63	IS621	Gender Mainstreaming in Development			MCP									O	3
64	IS624	Global Women Leadership		MCP										O	3
65	IS625	Women in East Asia						O						O	3
66	IS626	Asian Society and Gender												O	3
67	IS627	Multi-Stakeholder Coordination for Sustainable Development			MCP								O		3
68	IS628	SDGs and Inequalities			MCP		O								3
69	IS629	Comprehensive Peacebuilding				MCP	O						O		3
70	IS630	Case Studies in Trade Dispute	MCP								O				3
71	IS631	Global Trading System and Emerging Issues	MCP												3
72	IS632	International Environmental Cooperation			MCP	MCP									3
73	IS635	Sustainability Reporting and Analysis		MCP						O					3
74	IS636	Global Governance and Human Security			MCP	MCP	O		O	O					3
75	IS637	Comparative Political Economy				MCP									3
76	IS638	International Organizations				MCP			O				O		3
77	IS639	Soft Power in World Politics				MCP									3
78	IS640	Popular Culture & Strategic Management		MCP											3
79	IS647	International Human Rights				MCP					O				3
80	IS648	Poverty and Development			MCP										3
81	IS649	International Relations of East Asia				MCP		O	O						3
82	IS650	Public Diplomacy				MCP						O			3
83	IS652	Special Topics in International Legal studies									O				3
84	IS653	Marketing Analytics		MCP											3
85	IS654	Digital Marketing		MCP											3
86	IS655	Entrepreneurship & Innovation		MCP											3
87	IS656	Technopreneurship & Digital Platforms		MCP											3
88	IS662	International Journalism and Mass Communication				MCP						O			3
89	IS665	Women Pioneers of the World												O	3
90	IS670	Political Economy of Development			MCP										3
91	IS673	International Humanitarian Assistance			MCP		O								3
92	IS674	East Asian Development			MCP			O							3
93	IS675	Migration and Development			MCP										3
94	IS681	Special Topics on the EU				MCP			O						3
95	IS682	Regional Integration in Europe and Asia: Comparative Perspectives				MCP			O				O		3
96	IS709	Writing and Publishing a Journal Article	CP	CP	CP	CP									3
97	IS751	Language I													3
98	IS752	Language II													3
99	IS801	Internship I													9
100	IS802	Internship II													6
101	IS803	Internship III													3
102	IS804	Internship IV													9
103	IS805	Internship V													6
104	IS806	Internship VI													3
105	IS901	Seminar in International Studies	CP (Required)	CP (Required)	CP (Required)	CP (Required)									3
106	IS902	Advanced Statistical Analysis	CP (Required)	CP (Required)	CP (Required)	CP (Required)									3
107	IS908	Advanced Seminar in Globalization and Development			CP										3
108	IS911	Advanced Topics in International Trade Law	CP												3
109	IS912	Theory and Ideology in International Affairs				CP									3
110	IS921	Advanced Topics in International Finance	CP												3
111	IS923	Advanced Topics in Development Cooperation			CP										3
112	IS925	Advanced Topics in International Conflict Management				CP									3
113	IS927	Advanced Topics in International Trade Policy	CP												3
114	IS928	Advanced Topics in International Business		CP											3
115	IS929	Advanced Topics in Corporate Finance		CP											3
116	IS930	Advanced Topics in International Economy	CP												3
117	R0001	Independent Study													3
118	Z0001	Thesis Research	M	M	M	M									3
119	Z0002	Dissertation Research I	CP	CP	CP	CP									0
120	Z0003	Dissertation Research II	CP	CP	CP	CP									0





Department of International Studies
Graduate School of International Studies, Ewha Womans University
이화여자대학교 국제대학원 국제학과

Tel: 02-3277-6613 / E-mail: gdis@ewha.ac.kr / Website: <http://gsis.ewha.ac.kr>
Address: #1102, International Education Building, 52 Ewhayeodae-gil,
Seodaemun-gu, Seoul, 03760, Republic of Korea
서울특별시 서대문구 대현동 이화여대길 52, 국제교육관 1102호 (03760)